

Overview and Scrutiny Committee - Outstanding Actions and questions

Action to be carried out	Responsibility	Committee Date	Deadline	Comments/officer
Performance Report				
PI 27	Contact the Housing Service for future projections regarding CS13 (KPI 6), the number of households living in temporary accommodation, including budgets Further update required in six months time.	Partnerships and Performance Section Head	21 November 2012 26 March 2013	See Appendix 1 attached to this update
PI 30	The latest edition of Absence News to be circulated to the Scrutiny Committee.	Committee and Scrutiny Officer	27 June 2013	Emailed to the Scrutiny Committee on 17 July 2013.
PI 31	Further information required on graffiti – a) Is graffiti removal that is reported on private property included in the performance measure?	Partnerships and Performance Section Head	27 June 2013	September 2013 See Appendix 2 attached to this update
PI 32	Are Councillors' complaints which they report on behalf of residents included in the performance measures?	Partnerships and Performance Section Head	27 June 2013	September 2013 Complaints reported on behalf of residents are logged by the Council provided the complaint is in line with the Council's Complaints Policy.

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Housing Benefit update					
HB 2	Further update to be provided to the Scrutiny Committee	Head of Revenues and Benefits	21 November 2012	May/June 2013	Included on agenda for 27 June 2013
			27 June 2013	January 2014	Added to rolling work programme
Affordable Housing Review					
AHR 1	<p><u>Recommendation 1 – Affordable Housing threshold</u> – The status of the Core Strategy to be reviewed in 12 months.</p> <p>The original recommendation was – “ That the reduction of the affordable housing threshold from 15 units to 10 units proposed by the Planning Policy Advisory Group be implemented and be reviewed after 18 months to see if it has resulted in additional affordable homes or deterred some developers from investing in Watford.”</p> <p>Further update to be provided in six months time.</p>	OSC Committee	26 July 2011		
			26 March 2013	September 2013	See Appendix 3 attached to this update

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AHR 7	Review the first and second quarters' performance of the new Nomination Policy	Committee and Scrutiny Officer/ Housing Section Head	19 September 2012	November 2013 Revised to March 2014	Added to rolling work programme Overview and Scrutiny Committee agreed to defer this item as the policy has yet to be approved by Cabinet.
AHR 8	Recommendation 2 – piecemeal developments and Section 106 obligations – to be further reviewed in two year's time	Committee and Scrutiny Officer	21 November 2012	November 2014	Added to rolling work programme

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AHR 9	Check the affordable housing threshold for Three Rivers District Council	Committee and Scrutiny Officer	27 June 2013	September 2013	<p>The following information was emailed to Overview and Scrutiny Committee on 23 July 2013 –</p> <p>The relevant information was available in the Council’s Core Strategy.</p> <p>"In order to increase the provision of affordable homes in the District and meet local housing need as informed by the Strategic Housing Market Assessment, the Council will:</p> <p>a) In view of the identified and pressing need for affordable housing in the District, seek an overall provision of around 45% of all new housing as affordable housing, incorporating a mix of tenures. All new development resulting in a net gain of one or more dwellings will be expected to contribute to the provision of affordable housing"</p> <p>The full policy, CP4, is available online http://www.threerivers.gov.uk/GetResource.aspx?file=Core%20Strategy%20Adopted%2017%20Oct%202011.pdf (page 38 of the document or page 44 of the whole file.)</p>

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Work Programme and Task Groups					
WP 8	Community Safety Partnership Task Group to be asked to review the provision of drug treatment in the borough	Committee and Scrutiny Officer and Committee and Scrutiny Support Officer	24 November 2011	1 December 2011	Referred to the Committee and Scrutiny Support Officer supporting the Community Safety Partnership Task Group. An all-Member briefing is being arranged to cover this topic. The potential date is Wednesday 27 November 2013.
WP 16	Build into Overview's agenda updates from the Chairs of Budget Panel, Outsourced Services Scrutiny Panel and Community Safety Partnership Task Group	Committee and Scrutiny Officer	27 June 2013	September 2013	Added to the agenda with effect from September 2013. Please see the individual items elsewhere on this agenda.
WP 17	Provide all Members of Overview and Scrutiny Committee with paper copies of minutes for Budget Panel, Outsourced Services Scrutiny Panel and Community Safety Partnership Task Group	Committee and Scrutiny Officer	27 June 2013	September 2013	Circulated separately to the Scrutiny Committee from the agenda. The information is also available on the Council's website – www.watford.gov.uk/meetings
Hospital Parking Charges Task Group					
HP 9	Circulate details of the new car park payment structure to the Scrutiny Committee once it has been received from West Herts Hospitals NHS Trust.	Committee and Scrutiny Officer	27 June 2013		West Herts Hospitals NHS Trust's press release circulated to the Scrutiny Committee on 23 July 2013.

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Previous Reviews Updates					
PR 2	<u>Services for the Deceased</u> Outstanding recommendations to be further reviewed	Committee and Scrutiny Officer	25 July 2012	September 2013 (Originally February 2013)	Included on this agenda
PR 6	<u>3-year Grant Funding Programme Review – Watford Muslim Community Project</u> The CAB evaluation into the outreach service to be shared with Overview and Scrutiny Committee.	Commissioning Manager	25 July 2013	November 2013	Added to rolling work programme
PR 7	<u>3-year Grant Funding Programme Review – Watford Muslim Community Project</u> Further update to be provided in November.	Commissioning Manager	25 July 2013	November 2013	Added to rolling work programme
PR 8	<u>Voluntary and Commissioning Sector Commissioning Framework</u> Officers to ensure the Small Grants Fund is given more publicity. Officers to provide Councillors with additional posters and a copy of the application form.	Commissioning Manager	25 July 2013	September 2013	Completed

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PR 9	<u>Voluntary and Commissioning Sector Commissioning Framework</u> A further review of the Small Grants Fund to be carried out in one year.	Commissioning Manager	25 July 2013	July 2014	Added to rolling work programme
Executive Decision Progress Report					
ED 1	Cabinet decision 3 April 2013 – Shared Services software upgrade – has it happened and if so was it on budget?	Committee and Scrutiny Officer	27 June 2013	September 2013	On 19 July 2013, the Head of Revenues and Benefits reported that the software had been purchased, on budget, and was being installed by ICT.
ED 2	Cabinet decision 17 September 2012 and Council 17 October 2012 – what has been the take up of the scheme and how many in Watford?	Committee and Scrutiny Officer	27 June 2013	September 2013	See Appendix 4 attached to this update
HCC Health Scrutiny Committee					
HSC 1	Healthwatch Stakeholder Panels – find details of the Panel for Watford	Committee and Scrutiny Officer	27 June 2013	September 2013	Information was circulated to Councillors on 23 July 2013.
HSC 2	Links to the agendas and minutes for the County's Health Scrutiny Committee to be circulated to Overview as they become available.	Committee and Scrutiny Officer	27 June 2013	September 2013	The relevant links will be circulated to the Scrutiny Committee as they are made available. The Health Scrutiny Committee can be found on the County Council's website - http://www.hertsdirect.org/your-council/civic_calendar/healthscrut/

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Management of Disabled Parking Bays Task Group					
DPB 1	Recommendation 5 to be reworded to ensure it is clear that it is referring to the marked disabled parking bays and not all parking related problems.	Committee and Scrutiny Officer	27 June 2013	September 2013	The amended recommendation has been included in the final report.
DPB 2	Final report to be submitted to Cabinet in September	Committee and Scrutiny Officer	27 June 2013	October 2013 (previously September)	The Cabinet meeting due to take place in September was cancelled. The Task Group's final report will be presented to Cabinet in October.
DPB 3	Cabinet's response to be reported to Overview at its next available meeting.	Committee and Scrutiny Officer	27 June 2013	November 2013 (previously September)	As the report will not be presented to Cabinet on October, the response will be presented to Overview and Scrutiny Committee in November.
Watford Community Housing Trust Task Group					
HT 1	Arrange a meeting prior to the Housing Trust's visit.	Committee and Scrutiny Support Officer	27 June 2013	July 2013	This took place.
HT 2	Overview and Scrutiny Committee insists that the Chief Executive of Watford Community Housing Trust attends the meeting to answer questions when the Trust is invited	Committee and Scrutiny Officer and Committee and Scrutiny Support Officer	27 June 2013	August 2013	Watford Community Housing Trust's Chief Executive attended the Task Group.